



Inspection Procedure and Checklist for License of Weights & Measures and its renewal

Inspection Procedure

On receipt of application from the online portal, Inspector will inspect the concerned unit within 7 working days' time. As per details provided by the applicant, the inspector will do the inspection by visiting the unit as per the pre-defined checklist. Inspector will then submit the inspection report within 48 hours in the dept. portal. Same will be accessible to the applicant from his login.

Name : Designation :

Company/Organization :

Mobile No : Email :

Inspection Checklist for Inspector

<input type="checkbox"/>		Manufacturing/ Repairing/ Dealer License No.
<input type="checkbox"/>		Machinery,Tools and Accessories available, if any
<input type="checkbox"/>		Model Approval Certificate from Director Legal Metrology (Delhi), if any
<input type="checkbox"/>		Department laboratory certificate for weights & measures to be sold, if any
<input type="checkbox"/>		Register to be maintained by the manufacturer/repairer/dealer of weights and measures
<input type="checkbox"/>		Ownership paper of the own premises/rented premises
<input type="checkbox"/>		Electricity bills of the premises
<input type="checkbox"/>		Type of organisation document (Partnership,Private,Proprietorship etc.)
<input type="checkbox"/>		Municipal Trade License
<input type="checkbox"/>		VAT Number/TIN Number (GST Registration Number)
Verification report of test weight etc., if any		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Verified	<input type="checkbox"/> Unverified	<input type="checkbox"/> No Weights,etc
Approved	<input type="checkbox"/>	Rejected
	<input type="checkbox"/>	<input type="checkbox"/>

Recommendation

Comment or Remarks, If any

Date :

Place :

Signature of Inspector